

From: [Lauren Leonard](#)
To: [Branstad, Eric \(Federal\)](#)
Subject: Welcome!
Date: Monday, January 23, 2017 6:03:25 PM

Hello Eric,

I hope this note finds you well and that you are enjoying your first few days on the job. Commerce is a wonderful place with some of the most amazing career professionals in government, and I hope you find your time with them as rewarding as I found mine.

As you may already have noticed, your role will be one of the most interesting in the building. At times, it is much more an art than a science (at least to the extent allowed by federal law and department policy - that will be much funnier to you in a few months, but for starters check out the OPM orientation binder I left you on the window sill).

I know the team has expressed to you that I am happy to help you in any way possible, but I wanted to reach out personally now that you are on board to make the offer directly. If there is anything I can do to help or any information I can provide to get you off the ground running, I am at your service.

I'll be spending the next week or so in (b)(6) so please feel free to reach out using this email address, or call my cell at (b)(6) or (b)(6) and would be happy to meet for coffee.

Congratulations on your appointment and I wish you and the team you build much success!

All the best,

Lauren Leonard
(Former Director of White House Liaison, DOC)

Sent from my iPhone